

**Governing Document
of the
Barony of Glymm Mere,
a Branch of
An Tir,
a Kingdom of the
Society for Creative Anachronism, Inc.**

I. Name

The name of this group shall be the Barony of Glymm Mere.

II. Official Address

The Barony of Glymm Mere shall maintain an address with the United States Postal Service, where all official correspondence will be received.

III. Territory

In matters concerning the change of baronial borders, a committee comprising the Coronets and seneschal of Glymm Mere shall make recommendations to the Crown and Kingdom seneschal as needed.

IV. Officers

A. Selection and Changeover of Officers

1. Openings of Offices shall be published as a summons in the Looking Glass by the seneschal.
2. Officers wishing to step down from their Office shall notify their Kingdom Superior (if applicable) the Coronets and the seneschal. The notice of intent to step down is to run for at least two consecutive months in the Looking Glass prior to the anticipated date of step down. This requirement may be waived by the seneschal in consultation with the Coronets under circumstances where delaying the replacement of the Officer endangers baronial status. Time permitting, candidates for Office are to be announced at the Baronial Council Meeting prior to the selection to allow the populace an opportunity to comment.
3. Parties who are interested in assuming an Office shall submit a letter of intent to the Coronets, the Baronial Seneschal, the Kingdom Superior Officer, if applicable, and the current Officer.
4. Time permitting, candidates for Office are to be announced at the Baronial Council Meeting prior to the selection to allow the populace an opportunity to comment.
5. The Coronets, after consulting with the seneschal and council, shall have final approval of the recommendation to the Kingdom Superiors for applicants to Offices in Glymm Mere having Kingdom Superiors, and final approval for Officers not having such Kingdom superiors.

B. Duties of Officers

The officers of the Barony of Glymm Mere shall be as expressed in Kingdom law,

1. The Duties of the Officers of Glymm Mere shall be in accordance with Corpora, Kingdom law, and other SCA publications.
2. The officer will collect information relevant to the duties of the office from Corpora, Kingdom Law, and other SCA publications.
3. The officer shall familiarize him/herself with the baronial customary, financial document and governing document. The officer will provide the seneschal with an initialed copy of the first page of each document indicating the entire document has been read.
4. The officer shall contact their Kingdom Superior, if applicable, immediately upon accepting the office.
5. The officer shall designate a contingency deputy to ensure the security of baronial records and assets.
6. The officer is expected to personally attend all Baronial Council Meetings.
7. The officer will report monthly to the council at their meeting. Officers will provide a written report to the chronicler at or before the meeting and an oral report at the meeting. Failure to attend three consecutive meetings and/or submit a written report will result in a review of officer standing with the Coronets and seneschal.
8. The officer shall provide the Coronets and Baronial Seneschal with a copy of each quarterly report submitted to the Kingdom superior. If there is no Kingdom Superior, the officer shall provide the Coronets and the seneschal with a written quarterly report.
9. It is the responsibility of the officer to see that all duties of the office are performed.

C. Removal of Officers

1. The removal of an officer shall be in accordance with Corpora, Kingdom law.
2. Should an officer fail to administer their office to the satisfaction of the Coronets, seneschal, and, if applicable, their Kingdom superior, they will be removed from the office.

V. Champions

A. Selection and Changeover of Champions

1. Champions shall hold their position for one year, or until the championship competition to determine their successor is held.
2. An announcement of the Championship competition shall be published in the Looking Glass.

3. Persons who are interested in competing for the Championship shall contact the Coronets prior to entering the competition. The Coronets shall determine the competitor's acceptability.
4. The changeover of the champion's title and regalia shall take place at the first court following the championship contest.

B. Duties of Champions

1. To swear an oath of fealty or pledge of service to the Coronets, at the discretion of the Coronets.
2. To defend the honor and prestige of the Coronets, the Barony of Glymm Mere, and the Kingdom of An Tir, whenever such is challenged.
3. To attend all baronial events, unless that champion receives prior permission from the Coronets not to attend.
4. To maintain membership in the SCA during the champion's term of service.
5. To speak or act in the Coronets' name when delegated to do so.
6. To further the interests of their area of endeavor.
7. To consult with the Coronets and assist in determining the nature of the competition to select their successor.

C. Rights and Privileges of Champions

1. To stand near the Coronets at all Events with appropriate regalia.
2. To be at the side of the Coronets in war.
3. To bear and display the regalia of their position.
4. To receive a token granting complimentary admission to one Glymm Mere event in addition to the event at which the champion's successor will be chosen. This admission includes only fees charged by the barony including feast fees if applicable. Any fees charged by site owners or any other person(s) are the responsibility of the champion.

D. Removal of Champions

1. Champions serve at the pleasure of the Coronets.
2. Should a champion resign or be removed, the Coronets may choose to hold another Championship competition, leave the championship vacant for the remainder of that Champion's term, or choose an acting replacement.

VI. Autocrats and Events

A. Selection of Autocrats

1. The seneschal, after consulting with the Coronets and the financial committee will select the autocrat.
2. Unless deemed necessary by the seneschal in consultation with the Coronets, no person will autocrat two consecutive events.

3. If a prospective event does not have an acceptable bid four months prior to the date of the event, the seneschal, after consulting with the Coronets and the council, shall decide whether the event will occur.
4. The autocrat is a temporary deputy seneschal for the duration, planning, execution and finalization of the event.

B. Duties of Autocrats

1. Contact all baronial officers and champions if the event will include the choosing of their successor to discuss event responsibilities.
2. Attend or send a representative to council meetings monthly to report on the progress of the event.
3. Maintain membership in the SCA through the end of the event.
4. Provide seneschal with contracts for signature and provide a second copy for the event file.
5. Ensure that all required event paperwork is filed in a timely manner. This would include date reservation forms(if the date is not already saved), EIF forms and Crier copy if applicable.
6. Ensure that all applicable permits and insurance certificates are acquired and present at the event.
7. Coordinate with both the seneschal and financial liaison as indicated in the financial policy. The person chosen as gate leader must be approved by the exchequer and the seneschal.
8. Ensure that all proceeds, non-member surcharge (NMS) funds and other funds are deposited no later than 24 hours after the site officially closes.
9. Ensure that the gate forms and non member surcharge information are forwarded to the seneschal and exchequer no later than 14 days after the site officially closes.
10. Submit a final report no later than thirty days after the event closes, or inform the seneschal and financial liaison why the report is late. The seneschal and exchequer will determine if the reasons are sufficient. Failure to submit a final event report will bar the autocrat from bidding future events until a final report is filed and accepted.

C. Removal of Autocrats

1. Should an autocrat fail to administer the duties listed above to the satisfaction of the Coronets and seneschal, the seneschal may remove the autocrat.
2. If the Autocrat is removed, the seneschal, after consulting with the Coronets and the council, may decide to appoint another autocrat, or cancel the event.
3. If an autocrat is removed the seneschal shall make a full report to the council at the next meeting.

D. Complimentary Admissions

1. The Crown and Royal Heirs of An Tir are admitted to all Glymm Mere events without charge.
2. Champions of Glymm Mere are admitted to the event where their successors are chosen and one additional Glymm Mere event
5. without charge. This admission includes only fees charged by the barony including feast fees if applicable. Any fees charged by site owners or any other person(s) are the responsibility of the champion.
3. The champion of Glymm Mere is admitted to Mayfaire without charge.
4. Any other admissions without charge must have approval of the financial committee prior to the event.

VII. Grievance Procedure

The Grievance Procedure for the Barony shall be as published in Kingdom Law.

VIII. Review

The Governing Document is subject to a review every two years by the Barony of Glymm Mere using the following procedures.

- A. This review shall take place during even numbered years.
- B. A committee will facilitate the process and present any proposed changes to the populace.
- C. All proposed changes to the governing document thus will be published on the official baronial web page and in the Looking Glass for two consecutive months, with paper copies upon request. The baronial populace is invited to comment on the changes during this time. If upon receipt of the populace commentary the governing document committee feels additional changes are required the new changes will appear on the official web page immediately and in the next edition of the Looking Glass.
- D. A balloting of the baronial populace to approve the document will take place at the first council meeting following the two month commentary period.
- E. Members of the SCA who are 18 years of age or older in attendance at the council meeting may receive a ballot. No absentee ballots are permitted. A simple majority is needed to approve the document.
- F. If the document fails approval, a new process will begin as in VIII B.